



ADAMS COUNTY ARTS COUNCIL

STAR GRANT PROGRAM (Serving The Arts Regionally)

The mission of the Adams County Arts Council is to cultivate an arts-rich community.

2027 APPLICATION INSTRUCTIONS

STAR GRANT PROGRAM GOALS

- To increase access to high-quality arts programs for Adams County citizens and visitors.
- To support arts activities in multiple disciplines in Adams County, traditionally an underserved region for the arts.
- To increase assistance to schools and local artists for arts residencies and activities.
- To encourage and support local decision-making in re-granting of county and municipal arts allocations.

GUIDELINES FOR ELIGIBILITY

Who is eligible?

Schools, non-profit arts organizations, non-profit organizations conducting arts events, and artists for commissions or for residencies are eligible to apply for a STAR Grant. (*Note: letter of agreement from school or organization requesting or benefiting from artist services is required.*)

- Project must be an arts activity that will directly benefit the public.
- Projects benefiting for-profit businesses are ineligible.
- Projects must be open to the public and take place in Adams County, or benefit an arts organization or artist(s) based in Adams County.
- Projects must occur between January 1, 2027, and December 31, 2027.
- Applicants must apply by November 6, 2026 (postmarked or delivered).
- An organization or school may request any amount; however, typical awards range from \$500-\$1,800.

FUNDING RESTRICTIONS

The following are not eligible for funding:

- Capital expenses (i.e., equipment)
- Activities that have a religious purpose
- Activities for which academic credit is given

- Programs already completed
- Events not taking place in Adams County
- Cash awards or prizes
- Benefit or fundraising activities
- Hospitality expenses (i.e. receptions, parties)
- Lobbying activities
- Competitions

CRITERIA GUIDELINES

A panel of five judges comprised of four community citizens and one ACAC Board Member will evaluate applications based upon the following criteria:

- **Artistic quality of the project.** Artistic merit of the project will be evaluated based on regional standards, project planning and design, realistic goals and activities, and qualifications of the artist(s).
- **Ability to carry out the project.** Can the applicant successfully demonstrate completion of a project similar to the proposed project? What resources – monetary, people, supplies, space do you have available?
 - ▣ **Project Plan.** Please provide a list of activities and a timeline for completion for your project. Indicate how prepared you are to begin, execute, and complete your project. Include a list of key participants (staff, artist(s), volunteers, etc.) as applicable, who will be responsible for executing this project.
 - ▣ **Budget.** Please provide a detailed budget for your project, including any partners or additional funding sources that will contribute to the success of this project, if applicable.
- **Community Served.** Who will be served? Please indicate cultural/educational needs that will be served by this project. How many artists, students, teachers, members of the general public, and/or diverse populations to you anticipate to serve?

This application is available online at www.adamsarts.org. If you have questions about the STAR Grant, please contact Kylie Stone at (717) 334-5006 or (development@adamsarts.org).



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2027 APPLICATION SUMMARY

A. ORGANIZATION INFORMATION

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Title: _____

Phone: _____ Email: _____

Check one: School Nonprofit organization Artist

Briefly describe your organization, including mission statement. If a school, list grade level for project.

If you are an artist, describe discipline/provide a brief bio. _____

Project Title: _____

Brief Project Description (1 or 2 sentences): _____

Date & Time of event/residency: _____

Amount Requested: _____ Total Project Budget: _____

What will STAR Grant funds be used for? _____

Admission price if applicable: _____

Certification

I, _____, hereby certify that (1) the information in this application is correct; (2) the funds, if granted, will be used only for the purpose described above; (3) the organization/artist will comply in all respects with the program guidelines for this grant, and acknowledge that failure to do so may necessitate the repayment of all grant funds.

I certify that I am authorized to obligate the applicant; that I have knowledge of the information presented herein; and on behalf of the applicant, release the Adams County Arts Council, its board of directors, employees and agents from any responsibility with respect to damages to property or materials submitted in connection herewith.

Printed Name and Title: _____

Signature: _____ Date: _____



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2026 APPLICATION (page 2)

B. NARRATIVE

Please submit a narrative not to exceed three pages that responds directly to the questions below and addresses the grant criteria in the application instructions. **Retype or copy/paste the question header in bold face type** and follow with your answer using 12 point font size.

1. **ORGANIZATION/ARTIST:** Provide one to two brief paragraphs describing your organization, school, or artistic practice, including experience relevant to the proposed project. When applicable, provide a brief biography of participating artist(s), highlighting relevant experience and qualifications.

2. **PROJECT DESCRIPTION:** Describe the proposed project, including the artistic activities, work to be created or presented, and intended goals and outcomes. Describe the artistic quality and merit of the project, including project design, relevant artist qualifications, and the realistic nature of the proposed goals and activities.

3. **PROJECT PLAN:** Describe your ability and preparedness to carry out the project. Include relevant experience, available resources, key participants and responsibilities, and a timeline of major activities.

4. **BUDGET:** Complete the required project budget worksheet with an itemized breakdown of projected income and expenses for the full project. Include other funding sources and in-kind support, as applicable, and identify partners contributing to the project. The budget worksheet is submitted separately from the narrative.

In the narrative, explain whether you can complete the project if partially funded. If so, describe any necessary adjustments and remaining funding sources. If not, explain why full funding is necessary. *[An application without the required project budget information will be considered incomplete and will not be accepted for consideration.]*

5. **COMMUNITY SERVED:** Describe the community to be served and estimate the number and types of people who will benefit, including artists, students, teachers, members of the general public, or specific or underserved populations, as applicable. Describe the cultural, educational, or community needs, interests, or opportunities addressed by the project.

6. **EVALUATION:** How will you evaluate the success of this project? Identify the methods and/or measures you will use to determine whether the project met its goals and outcomes.

7. **SUPPORT MATERIALS:** Support materials are optional but may be included to strengthen your application. Examples include flyers, news releases, photographs, advertising materials, artist résumés, or other relevant materials. When applicable, include information demonstrating participating artist(s)' experience and abilities.

Submit Application by November 6, 2026 to:

Adams County Arts Council; 125 S. Washington St.; Gettysburg, PA 17325

OR

Via email to development@adamsarts.org

The complete application should include:

1. The Application Summary (page 1); signed and dated
2. The Narrative (not more than 3 pages)
3. Budget Worksheet
4. Any support materials as described in question 7.

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